

Fee Schedule

ADMINISTRATION DEPARTMENT

Ad Valorem Tax	36.65 ¢ per \$100
Vehicle Tag Fee	<u>\$10.00</u>

Public Record Fees and Copy Fees:

Paper Copies (Includes Certified Documents)

For Color (If available)– Double Fees

8 1/2" x 11" (one/two sided)	15¢
8 1/2" x 14" (one/two sided)	20¢
11" x 17" (one/two sided)	25¢

Site Plans & Construction Drawings (Full Size)	<u>\$8 first sheet, \$1.50 each add'l sheet</u>
Site Plans & Construction Drawings (11" x 17")	<u>\$5 first sheet, \$1.00 each add'l sheet</u>

FILES ON DISK/CD ROM

CD Rom	<u>\$6.00</u>
DVD	<u>\$8.00</u>

DIGITAL COPIES

All documents and maps, except custom, sent via email or placed on an FTP site are free

COPIES FROM PLOTTER (MAPS)

17" x 22" (Size C)	\$7.00 first sheet, \$1.50 each add'l sheet
22" x 34" (Size D)	\$9.00 first sheet, \$1.50 each add'l sheet
34" x 44" (Size E)	\$13.00 first sheet, \$1.50 each add'l sheet

CUSTOM MAP

Fee includes One digital version and one hard copy from plotter	Base map fee + \$130.00 per hour
---	----------------------------------

DEVELOPMENT PLANS AND DOCUMENTS

Land Use Plan – Current Version (updated March 24, 2009)	<u>\$40</u>
<u>Land Use Plan - Previous Version</u>	<u>\$5</u>
Subdivision Ordinance	\$40
Town Center	\$40
Transportation Plan – Current Version (updated March 24, 2009)	\$40
<u>Transportation Plan - Previous Version</u>	<u>\$5</u>
Zoning Ordinance	\$40
Other Plans Not Listed Above	\$40

<u>Off- Site File Retrieval</u>	<u>\$60 per file/specific record</u>
---------------------------------	--------------------------------------

For Public Records requests that require more than 1 hour of staff time to formulate the requested records a per hour fee based on the staff person(s) providing the records salary will be assessed. An estimate can be provided in advance, but may not reflect actual staff time usage incurred. Hours will be rounded to the nearest lowest hour.

FINANCE DEPARTMENT

PRIVILEGE LICENSE FEES

Fee Schedule A

<u>Gross Sales/Receipt</u>	<u>Fee</u>	<u>For receipts over \$100,000 the following formula is to be used:</u>
\$ 0 - \$50,000	\$ 50.00	\$100 for the 1 st \$100,000 + \$0.80 per additional \$1,000
\$50,001 - \$75,000	\$ 75.00	
\$75,001 - \$100,000	\$100.00	

*** Maximum Schedule "A" Fee is \$5,000.00.**

Fee Schedule B*

<u>Description</u>	<u>Fee</u>	<u>Description</u>	<u>Fee</u>
Advertising-outdoor	\$ 35.00	Gas Company – Sub-Contractor	50.00
Advertising – Public Announcement	35.00	Heating/Mechanical Contractor	50.00
Advertising – Movie Screen	75.00	Heating/Illumination Oil Distributor	50.00
Amusement - (riding devices, etc.)	25.00	Hotel/Motel – per room (min. \$25)	1.00
Amusement –Admission is charged	25.00	Ice Cream – Retail Sales	2.50
Armored Car Service – per vehicle	15.00	Ice Cream MFG (gallons per hour)	
Automatic Sprinkler Installation	100.00	Itinerant Merchant	100.00
Auto Dealership	25.00	Knives, Daggers, Slingshots, etc.	200.00
Automotive Equipment (Retail)	12.50	Laundries & Linen Supplies	50.00
Automotive Equipment (Wholesale)	37.50	Loan Agency or Broker	100.00
Barber Shop - each operator	2.50	Motorcycles & Accessories	12.50
Beauty Shop – each operator	2.50	Movie Theaters – Per Screen	200.00
Bicycles – Sale/Accessories	25.00	Movie Video/Rental/Retail	25.00
Bowling Alley - per alley	10.00	Music Machines – per machine	5.00
Café, Cafeteria, Restaurant 0 – 4 Seats	25.00	Music Merchandise – Repair/Retail	5.00
Café, Cafeteria, Restaurant 5+ Seats	42.50	Packing House	100.00
Car Wash/Service Station	12.50	Peddlers – By vehicle	25.00
Chain/Branch Store (2+ Locations)	50.00	Peddlers – on foot	10.00
Check Cashing Business	100.00	Plumbing Contractor	50.00
Collections Agency	50.00	Pool Tables	25.00
Contractor - General	10.00	Radios/TV; Retail Repair	5.00
Directory Company	250.00	Service Station/Car Wash	12.50
Dry Cleaners	50.00	Sundries (soft drinks, tobacco, etc.)	4.00
Electrical Contractor	50.00	Telegraph Company	50.00
Electric Company – Sub-Contractor	50.00	Tourist Home – per room (\$25 min.)	1.00
Electronic Video Game – per machine	5.00	Trailer Camps	12.50
Elevator Installation	100.00	Vendor Produce	100.00
Employment Agency – Emigrant	300.00		
Employment Agency – Permanent	100.00		
Fire Arms Dealer	50.00		
Fortune Tellers, Palmists	200.00	Miscellaneous – If your business does not fall under Category "A" or "B" use the pricing below:	
Funeral Home, Coffin Dealers	50.00	1 – 5 employees	650.00
Garage – Car Repair	12.50	6 – 10 employees	1200.00
		11 or more employees	2000.00

* Businesses conducting the above activities are taxed under Schedule "B" in addition to Schedule "A" if applicable.

Fee Schedule D (EXEMPT FROM FEE) but still must obtain a privilege license

Accountants	Dentists	Osteopaths
Alarm Dealers	Distributing Motor Fuel at Wholesale	Pest Control Applicators
Alarm Monitoring	Embalmers	Photographers
Appliance Retail	Engineers	Physicians
Appliance Rental	Flea Market Vendors	Private Detectives
Architects	Healers	Railway Companies
Attorneys	Insurance Companies	Real Estate Agents
Auctioneers	Land Surveyors	Real Estate Appraisers
Banks	Landscape Architects	Savings & Loan Associations
Bondsmen	Morticians	Surgeons
Breweries	Oculists	Telephone Companies
Bus Companies	Office Equipment Retail	Veterinarians
Chiropodists	Office Equipment Rental	
Chiropractors	Opticians	
Computer Hardware Retail & Rental	Optometrists	

POLICE DEPARTMENT

ALARM FEES

<u>Item</u>	<u>Description</u>	<u>Fee</u>
Residential and Commercial False Alarm Schedule	Three (3) false alarms in any quarter along with official notification from the Chief of Police	No Charge
	Fourth consecutive false alarm at same address during same quarter	\$ 55.00
	Fifth consecutive false alarm at same address during same quarter	\$ 80.00
	Sixth and each subsequent alarm occurrence at same address during same quarter	\$ 105.00
	* Maximum penalty per day shall not exceed \$ 300.00	

FIRE DEPARTMENT

FIRE INSPECTION SERVICE FEES

<u>Categories</u>	<u>Inspection</u>	<u>First Re-inspection</u>	<u>Second Re-inspection</u>	<u>Third Re-Inspection</u>	<u>Subsequent</u>	<u>Civil Penalty (Imminent Danger/Hazard - Life Safety Code Violations)</u>	<u>Civil Penalty (Non-Life Safety Code Violations)</u>
	Fee	If violations still exist-issue another warning, assess fee included with initial fire inspection.	If Violations corrected- No Fee. If violations still exist-2 nd warning (time TBD by inspector) assess fee (below).	If Violations corrected - No Fee. If violations still exist - assess fee (below)	If violations corrected – No Fee. If violations still exist - issue notice to appear.	Example: Locked/Blocked Exits, Over capacity, etc	\$25.00 per day for each violation starting from date of 2 nd re-inspection
1 - 2,500 sq. ft	\$35.00	No Fee	\$75.00	\$100.00		First offense: \$100.00	
2,501 -5,000 sq. ft	\$50.00	No Fee	\$75.00	\$100.00		Second offense: \$200.00	
5,001 - 10,000 sq. ft	\$65.00	No Fee	\$75.00	\$100.00		Third offense \$500.00	
10,001 -25,000 sq. ft	\$80.00	No Fee	\$75.00	\$100.00			
25,001 -50,000 sq.ft.	\$100.00	No Fee	\$75.00	\$100.00			
50,001 - 100,000 sq.ft.	\$125.00	No Fee	\$75.00	\$100.00			
100,001 - 500,000 sq.ft.	\$165.00	No Fee	\$75.00	\$100.00			
500,001 sq. ft.+	\$250.00	No Fee	\$75.00	\$100.00			
Apartments, hotels/motels, condominiums							
Based on units:							
3-9 units	\$25.00	No Fee	\$50.00	\$100.00			
10-19 units	\$75.00	No Fee	\$50.00	\$100.00			
20-29 units	\$125.00	No Fee	\$50.00	\$100.00			
30-49 units	\$150.00	No Fee	\$50.00	\$100.00			
50-99 units	\$175.00	No Fee	\$50.00	\$100.00			
100 + units	\$200.00	No Fee	\$50.00	\$100.00			
After Hour Commercial fire inspections.	\$75.00 per hour. Monday thru Friday	\$125.00 per hour. Saturday & Sunday	2 hour min. if all ready at work, & 3 hour min. if the inspector has to leave from his residence.				
Water flow testing	\$150.00	Witness flow testing \$75.00					
Fire Hydrant & Fire Lane No parking violation	\$75.00						

<u>Categories</u>	<u>Inspection</u>	<u>First Re-inspection</u>	<u>Second Re-inspection</u>	<u>Third Re-inspection</u>	<u>Subsequent</u>	<u>Civil Penalty (Imminent Danger/Hazard - Life Safety Code Violations)</u>	<u>Civil Penalty (Non-Life Safety Code Violations)</u>
	Fee	If violations still exist- issue another warning, assess fee included with initial fire inspection.	If Violations corrected- No Fee. If violations still exist-2 nd warning (time TBD by inspector) assess fee (below).	If Violations corrected - No Fee. If violations still exist - assess fee (below)	If violations corrected – No Fee. If violations still exist - issue notice to appear.	Example: Locked/Blocked Exits, Over capacity, etc	\$25.00 per day for each violation starting from date of 2 nd re-inspection
Pine Straw violation	\$500.00						
Private Fire Hydrant non-maintaining.	\$250.00	\$500.00 2 nd non-compliance	\$1000.00 3 rd non-compliance				
Miscellaneous Test:	\$50.00						
ABC License Application Inspection.	Minimum \$50.00 or based on square footage whichever is greater.						
Fire Alarm system Reset	1 st offence \$100.00	2 nd offence \$250.00	3 rd offence \$500.00				

FIRE DEPARTMENT

FIRE PERMIT FEES

Permit Name	Fee	Permit Name	Fee
Explosive Materials/Blasting	\$70.00	Tent	\$70.00
Fumigation & Thermal Insecticide	\$70.00	Underground Tank Removal	\$150.00
Fogging Hazardous Chemicals	\$150.00	Other:	\$70.00
Public Fireworks Display	\$150.00		

INSPECTIONS DEPARTMENT

BUILDING PERMIT FEES

<u>Item</u>	<u>Description</u>	<u>New Fee</u>
Residential (New Single Family & Duplex Dwellings)	Up to 1,200 Square Feet Over 1,200 Square Feet	\$450 per Dwelling* \$450 + 25¢ per sq ft for occupants use*
* Gross floor area served by either mechanical, plumbing or electrical systems and suitable for occupant's use within the inside perimeter of the exterior walls – to include garages, corridors, stairs, closets or other features such as decks, porches or bonus room.		
Residential Addition (ex. Bedrooms, bathrooms, sunrooms, etc.)	0 – 400 Square Feet Over 400 Square feet	\$240 Same as new Single Family
Multi-Family Dwelling	First Unit	\$425 per unit
Manufactured Home, Construction Trailer, etc. (includes piers, tie-downs, steps, decks, electrical, plumbing & mechanical)		\$240
Modular Unit & Dwelling Moved on Lot	Each Trade	\$60 + 25¢ per sq ft
Residential Accessory Structure	Attached: (deck, garage, open porch)	Each trade \$60 + 25¢ per sq ft
	Detached: (shed, garage of 144 sq ft or more)	Each trade \$60 + 25¢ per sq ft
Residential Alteration, Change Out or Individual Trade	Building, Electrical, Plumbing or Mechanical	Each Trade \$60
Electrical Service or Gas Utility	Conditional Power	\$60
	Conditional Mechanical	\$60
<u>NON-RESIDENTIAL</u>		
(Based on total construction cost of all trades including labor and materials, fire suppression and alarm systems, if applicable)	\$0 - \$5,000	\$120
	\$5,001 - \$10,000	\$180
	\$10,001 - \$15,000	\$240
	\$15,001 - \$25,000	\$360
	\$25,001 - \$50,000	\$600
	\$50,001 - \$100,000	\$1,200
	\$100,001 - \$200,000	\$2,400
	\$200,001 - \$350,000	\$3,700
	\$350,001 - \$500,000	\$4,890
	\$500,001 - \$750,000	\$6,530
	\$750,001 - \$1,000,000	\$8,180
over \$1,000,000	\$7,830 + .18% (.0018) of everything over \$1,000,000	
Irrigation Permits	Residential-permit only	\$60
	Commercial-permit only	\$120

INSPECTIONS DEPARTMENT		BUILDING PERMIT FEES
Item	Description	New Fee
Application Submittal Fee (non-refundable)	Residential-New Single Family & Townhome	\$60
	Commercial-New	\$120
Re-Review/Plan Change		\$120
Re-inspection Fee	Each Trade	\$60
Homeowner Recovery Fee		\$10
Demolition Permit	If required for utilities	\$120
Temporary Electrical Power	Tree Sales, etc...	\$60
Work without a Permit		Up to Double Permit Fee
Replacement Permit Card		\$10
Replacement of Certificate of Occupancy		\$10
Plan Re-Stamp	Stamp previously approved plans	\$25
Permit Renewal	Renew expired permit if applicable	Up to 25% of Original Permit Fee
Permit Pick-up	Failure to pick up within 60 days	Forfeit Fees
Refund Policy	Non-expired	\$60
	Expired	Forfeit Fees
Weekend Inspection	Per approval of Building Codes Administrator	\$60 per hour (3 hour minimum)
Miscellaneous /Courtesy Inspection	By prior request	\$60 per trade

ENGINEERING DEPARTMENT

ENGINEERING FEES

<u>Description</u>	<u>Fee</u>
CONSTRUCTION PLAN SUBMITTAL FEE	
Construction Plan Review (<i>includes three reviews</i>)	\$600.00 plus \$12.50 per acre
Construction Plan Re-submittal Fee (<i>includes two additional reviews</i>)	\$600.00
STORMWATER PLAN SUBMITTAL FEE	
Stormwater Review (<i>includes three reviews</i>)	\$500.00 plus \$50 per disturbed acre (rounded up to the nearest acre)
Stormwater Re-Submittal Fee (<i>includes two additional reviews</i>)	\$500
INFRASTRUCTURE FEES – To be paid at time of construction plan approval	
Roadway improvements w/in or adjacent to public right-of-way (<i>includes storm drainage, grading, curb and gutter, sidewalks, and paving</i>)	\$4.50 per linear foot
Driveway curb cut (<i>includes excavation, forming, and concrete placement</i>)	\$50.00 per driveway opening
Re-inspection of driveway curb cut	\$50.00 per driveway opening
Utility improvements w/in or adjacent to public right-of-way (<i>includes excavation, backfill and work relating to the installation, repair, replacement, and removal of utilities</i>)	\$1.85 per linear foot
Detached single-family dwelling unit (<i>includes one inspection and one re-inspection</i>)	\$130.00 per lot
Re-inspection of detached single-family dwelling unit (<i>includes two additional re-inspections</i>)	\$130.00 per lot
Irrigation improvements (<i>w/in public right-of-way</i>)	\$1.05 per linear foot
Sidewalk improvements (<i>outside of public right-of-way</i>)	\$0.35 per linear foot
INFRASTRUCTURE FEES (Continued)	
Roadway/fire lane improvements (<i>outside of public right-of-way</i>)	\$2.35 per linear foot
Storm drainage improvements (<i>outside of public right-of-way</i>)	\$1.05 per linear foot

<u>Description</u>	<u>Fee</u>
Drainage swale/ditch improvements (<i>outside of public right-of-way</i>)	\$1.05 per linear foot
Attached town home dwelling unit (<i>includes one inspection and one re-inspection</i>)	\$65.00 per lot
Re-inspection of attached town home dwelling unit (<i>includes two additional re-inspections</i>)	\$65.00 per lot
Apartments, commercial, office, institutional, and industrial lots (<i>includes one inspection and one re-inspection</i>)	\$375.00 per lot
Re-inspection of apartments, commercial, office, institutional, and industrial lots (<i>includes two additional re-inspections</i>)	\$375.00 per lot

PLANNING DEPARTMENT

PLANNING FEES

<u>Description</u>	<u>Fee</u>
SITE PLANS	
Non-Residential (includes first 3 reviews)	\$650 + \$25/acre
Residential – Multi-Family & Townhome (includes first 3 reviews)	\$650 + \$25/acre
Planned Unit Development (includes first 3 reviews)	\$650 + \$25/acre
Minor Modification	\$675
4 th review and each review thereafter	\$375
SUBDIVISIONS	
Preliminary Plat (includes first 3 reviews)	\$650+ \$10/lot
Minor (includes first 3 reviews)	\$300
Exempt (includes first 3 reviews)	\$100
Minor Modification	\$675
4 th review and each review thereafter	\$375
PLATTING	
Final Plat (includes first 3 paper reviews & mylar review)	\$150 + \$10/lot
Exempt (See “Subdivisions” for fee)	\$100
Right-of-Way Dedication	\$100
Each additional review not included in final plat review	\$50
REZONING REQUEST	
General Use Map Amendment	\$650 + \$25/acre
Conditional Use Map Amendment	\$650 + \$25/acre
Mixed Use Rezoning	\$3000+\$75/acre
Minor <u>Revision to</u> Mixed Use Rezoning	\$650 + \$25/acre
LAND USE PLAN REQUEST	
Map Amendment	\$650
Text Amendment	\$650
OTHER PERMITS, FEES AND PROCEDURES	
Accessory Structure Petition	\$250
Appeal Petition (Board of Adjustment or Town Council)	\$575
Telecommunications Facility Application:	
Town Review Fee:	\$650
Consultant Peer Review Fee:	<u>\$3,500</u>
Total Fee:	\$4,150
Flexible Design Option (FDO) – New and Revision	\$675
Grave Removal Request	\$200
Ordinance Text Amendment	\$675
Parkland Payment-in-lieu	1/35 of an acre (predevelopment cost) times the number of dwelling units
Pit Burning Request, if not included as part of original plan approval	\$150
Planned Unit Development (PUD) Revision – Minor	\$650
Master Plan Revision – Minor	\$650
Road Closing	\$2000
Road Name Change	\$500
Special Event Permit	\$25
Special Use Permit	\$675 + \$25/acre
Traffic Impact Analysis (TIA) & Transportation Studies – Peer Review	\$650 + \$10/acre
	Actual Cost of Review
A) Town Review Fee	
B) Consultant Peer Review Fee	
Traffic Impact Analysis (TIA) & Transportation Studies	\$325
Traffic Assessment	

<u>Description</u>	<u>Fee</u>
Traffic Signal – Peer Review	
a) Town Review Fee	a) \$325
b) Consultant Peer Review Fee	b) Actual Cost of Review
Tree Protection Application	
a) Town Review Fee	a) \$650 + \$10/acre
b) Consultant Peer Review Fee	b) Actual Cost of Review
Variance Petition	\$400
Voluntary Annexation Petition	\$300
Zoning Compliance Letter	\$175
SIGN PERMITS	
Regular Permit (ground and fascia)	\$100 (Sign < 30 square feet) or \$4 (Sign > 30 square feet)
Temporary Sign Permit (max 30 days per calendar year)	\$60
Weekend Directional Signs	\$60 (1/1-12/31) or \$30 (7/1-12/31) per sign

Note: The Planning Director is authorized to waive the processing fee if the minor site plan modification constitutes a “de minimus” change, such as switching from one tree species to another, shifting the location of several parking spaces, or changing from one brick color to another.

Note: The Parks and Recreational Fees no longer are included in this Fee Schedule as by approval of Town Council, the Parks, Recreation and Cultural Resources Fees and Charges Policy control the setting and establishment of fees.

Note: All Public Records Fees and Copy Fees are now centralized under the Administrative Fees Section. This will ensure compliance with the laws for such charges and consistency in application of such fees as an organization. Town Clerk assumes the responsibility of working with departments on updating such fees annually.